



ST STEPHEN'S SCHOOL

20 SIGLAP VIEW SINGAPORE 455789

TEL : 6241 9513

FAX : 6442 2576

26 Oct 2017

P3 Science Enrichment Programme 2017

Dear parents of 3I & 3N,

As part of the school curriculum, we will conduct a Science Enrichment Programme for P3 pupils on 3 November 2017. This is a 1-hour hands-on programme conducted by external vendor during curriculum time. It aims to ignite our pupils' curiosity about Science and deepen their knowledge of Science topics.

The cost of the programme per pupil is \$12.00 and the school will subsidise 50%. We will need to collect \$6.00 for each pupil. Please note that there will be **no refund** if your child is absent from the programme.

Mode Of Payment

1. You have the option to make use of your child's Edusave account (applicable to Singapore Citizen pupils only) or pay in cash/cheque.
2. You may check your child's Edusave account balance via the hotline 62600-777. (Singapore citizen pupils receive \$200 in their Edusave account yearly. Parents will undertake to make payment in cash if there is insufficient fund in their child's Edusave account.)
3. For payment using Edusave account, please complete the attached Withdrawal Form.
4. For payment by cash/cheque, please submit the amount of \$6.00 by cash OR issue a cheque payable to 'St Stephen's School'. Please indicate your child's name and class on the reverse of the cheque.

Please submit the completed form or cash/cheque payment to your child's Form Teacher by **Mon 30 Oct 2017**.

Yours faithfully

Mr Tan Yong Seng

Admin Manager

To be returned to Form Teacher by Mon, 30 Oct 2017

Reply slip

P3 Science Enrichment Programme 2017 (3 Nov – 3I & 3N)

Please tick one box.

- I enclose cash / cheque of \$6.00 for payment of the P3 Science Enrichment.
- I enclose the Edusave Withdrawal Form for payment of the P3 Science Enrichment.
- I do not wish my child to attend the P3 Science Enrichment.

Child's Name : _____ Class : _____ Parent's Signature: _____ Date: _____

Please complete and return form to school by Mon, 30 Oct 2017. To check your son's Edusave Account balance, please call 62600777

Form E3

APPLICATION FOR
WITHDRAWAL OF FUNDS FROM EDUSAVE ACCOUNT

Principal
ST STEPHEN'S SCHOOL

USE OF EDUSAVE FUNDS FOR
P3 Science Enrichment Programme 2017

Pupil's Name : _____

Level/Class : _____

Birth Certificate/NRIC No¹: - -

Please refer to your letter dated 26 Oct 2017.

2. I wish to withdraw an amount² of SS 6.00 from my above-named child's/ward's Edusave account for payment of the abovementioned programme.

3. I also undertake to make the payment in cash if there are insufficient funds in my child's/ward's Edusave account to meet the payment.

Important Notes :-
1. All entries to be written in blue or black INK only
2. No correction fluid is to be used on this form.
3. Please sign against any amendments.

Signature of Father/Mother/Guardian

Date

² This is an estimated amount. If the actual cost is lower, the lower amount will be withdrawn from your child's Edusave account.