



ST STEPHEN'S SCHOOL

20 SIGLAP VIEW SINGAPORE 455789

TEL : 6444 1645

FAX : 6442 2576

12 Sep 2017

Dear Parents of P1 pupils

We trust that your son is enjoying the school year so far. Below are the items that your child has to purchase and level wide programmes which the school have planned for them

SECTION A. Resources & Enrichment Programmes Payable By Cash / Cheque

There are some items for which you will need to make payment to your son's form teacher directly.

S/No.	Items For The Year	Amount Payable by Parents by Cash/Cheque (\$)	Remarks
1	MLEA Experience	\$ 5.00	
2	Portfolio	\$ 14.00	
	Total Payable by Cash/Cheque (\$)	\$ 19.00	

SECTION B. Enrichment Programmes Payable through the Edusave Pupils' Fund (EPF)*

As part of the school's curriculum, the following enrichment programmes are organised for your son at Primary One. As and when the programmes are conducted, an information sheet will be issued to you detailing the programmes.

S/No.	Programmes	Timeframe	Amount to be paid (\$)	Remarks
1	Choral Speaking enrichment Programme	Term 3	30.00	
2	Learning Journey (Neighbourhood Experience)	Term 4	15.00	
3	Learning Journey to watch Drama Production	Term 4	20.00	
	Total Payable by EPF (\$)		\$ 65.00	

* Parents will undertake to make payment in cash if there is insufficient fund in son's EPF account.

Please complete and return form to school by Wed, 20 Sep 2017. To check your son's Edusave Account balance, please call 62600777

Form E3

APPLICATION FOR
WITHDRAWAL OF FUNDS FROM EDUSAVE ACCOUNT

Principal
ST STEPHEN'S SCHOOL

**USE OF EDUSAVE FUNDS FOR
PI Enrichment Programme 2017**

Pupil's Name : _____

Level/Class : _____

Birth Certificate/NRIC No¹: - -

Important Notes :-
1. All entries to be written in blue or black INK only

2. No correction fluid is to be used on this form.

3. Please sign against any amendments.

Please refer to your letter dated 12 Sep 17.

S/No.	Programmes	Timeframe	Amount to be paid	Remarks
1	Choral Speaking enrichment Programme	Term 3	30.00	
2	Learning Journey (Neighbourhood Experience)	Term 4	15.00	
3	Learning Journey to watch Drama Production	Term 4	20.00	
	Total Payable (EPF)		\$ 65	

2. I wish to withdraw an amount² of **\$S 65** from my above-named child's/ward's Edusave account for payment of the abovementioned programme.

3. I also undertake to make the payment in cash if there are insufficient funds in my child's/ward's Edusave account to meet the payment.

Signature of Father/Mother/Guardian

Date

² This is an estimated amount. If the actual cost is lower, the lower amount will be withdrawn from your child's Edusave account.