



# ST STEPHEN'S SCHOOL

20 SIGLAP VIEW SINGAPORE 455789

TEL : 6241 9513

FAX : 6442 2576

12 Sep 2017

Dear Parents of P2 pupils,

We trust that your son is enjoying the school year so far. Below are the items that your child has to purchase and level wide programmes which the school have planned for them

## SECTION A. Resources & Enrichment Programmes Payable By Cash / Cheque

There are some items for which you will need to make payment to your son's form teacher directly.

S/No.	Items For The Year	Amount Payable by Parents by Cash/Cheque (\$)	Remarks
	NIL		
	<b>Total Payable by Cash/Cheque (\$)</b>		

## SECTION B. Enrichment Programmes Payable through the Edusave Pupils' Fund (EPF)\*

As part of the school's curriculum, the following enrichment programmes are organised for your son at Primary Two for Semester 1. As and when the programmes are conducted, an information sheet will be issued to you detailing the programmes.

S/No.	Programmes	Timeframe	Amount to be paid (\$)	Remarks
1	Theatre Experience	Term 1	\$ 7	Student co-payment \$ 7 Cluster \$ 23
2	Learning Journey to the Philatelic Museum	Term 3/4	\$ 7	
3	Readers' Theatre English Enrichment Programme	Term 3/4	\$32	Student co-payment \$ 32 Cluster \$ 30
	<b>Total Payable by EPF (\$)</b>		<b>46/-</b>	

\* Parents will undertake to make payment in cash if there is insufficient fund in son's EPF account.

Please complete and return form to school by Wed, 20 Sep 2017. To check your son's Edusave Account balance, please call 62600777

Form E3

APPLICATION FOR  
WITHDRAWAL OF FUNDS FROM EDUSAVE ACCOUNT

Principal  
ST STEPHEN'S SCHOOL

USE OF EDUSAVE FUNDS FOR  
P2 Enrichment Programme 2017

Pupil's Name : \_\_\_\_\_

Level/Class : \_\_\_\_\_

Birth Certificate/NRIC No<sup>1</sup>:  -

Important Notes :-  
1. All entries to be written in blue or black **INK** only  
2. No correction fluid is to be used on this form.  
3. Please sign against any amendments.

Please refer to your letter dated 12 Sep 17.

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1	Theatre Experience	Term 1	\$ 7	Student co-payment \$ 7 Cluster \$ 23
2	Learning Journey to the Philatelic Museum	Term 3/4	\$ 7	
3	Readers' Theatre English Enrichment Programme	Term 3/4	\$32	Student co-payment \$ 32 Cluster \$ 30
	Total Payable (EPF)		<b>\$ 46.00</b>	

2. I wish to withdraw an amount<sup>2</sup> of **SS 46.00** from my above-named child's/ward's<sup>3</sup> Edusave account for payment of the abovementioned programme.

3. I also undertake to make the payment in cash if there are insufficient funds in my child's/ward's Edusave account to meet the payment.

\_\_\_\_\_  
Signature of Father/Mother/Guardian

\_\_\_\_\_  
Date

<sup>2</sup> This is an estimated amount. If the actual cost is lower, the lower amount will be withdrawn from your child's Edusave account.