



# ST STEPHEN'S SCHOOL

20 SIGLAP VIEW SINGAPORE 455789

TEL : 6241 9513

FAX : 6442 2576

12 Sep 2017

Dear Parents of P5 pupils

We trust that your son has a good start to the school year and is getting to know his new teachers and friends better.

## SECTION A. Resources & Enrichment Programmes Payable By Cash / Cheque

To begin the school year, there are some items for which you will need to make payment to your son's form teacher directly.

| S/No.                                    | Items For The Year | Amount Payable by Parents by Cash/Cheque (\$) | Remarks   |
|--|--------------------|---|---|
| 1  | NE Show T-shirt    | \$5.50  | Additional cost, if any, will be collected later. |
| <b>Total Payable by Cash/Cheque (\$)</b> |                    | <b>\$5.50</b>                                 |   |

## SECTION B. Enrichment Programmes Payable through the Edusave Pupils' Fund (EPF)\*

As part of the school's curriculum, the following enrichment programmes are organised for your son at Primary Five. As and when the programmes are conducted, an information sheet will be issued to you detailing the programmes.

| S/No.                            | Programmes          | Timeframe | Amount to be paid (\$) | Remarks                          |
|----------------------------------|---------------------|-----------|------------------------|----------------------------------|
| 1                                | What's Up Newspaper | Mar – Oct | \$12.00                | 8 issues                         |
| 2                                | Learning journey    | Term 3    | \$11.25                | Subsidy of \$ 11.25 from school. |
| <b>Total Payable by EPF (\$)</b> |                     |           | <b>\$23.25</b>         |                                  |

\* Parents will undertake to make payment in cash if there is insufficient fund in son's EPF account.

Please complete and return form to school by Wed, 20 Sep 2017. To check your son's Edusave Account balance, please call 62600777

**Form E3**

**APPLICATION FOR  
WITHDRAWAL OF FUNDS FROM EDUSAVE ACCOUNT**

Principal  
ST STEPHEN'S SCHOOL

**USE OF EDUSAVE FUNDS FOR  
P5 Enrichment Programme 2017**

Pupil's Name : \_\_\_\_\_

Level/Class : \_\_\_\_\_

Birth Certificate/NRIC No<sup>1</sup>:     -           -

**Important Notes :-**  
1. All entries to be written in blue or black INK only  
  
2. No correction fluid is to be used on this form.  
  
3. Please sign against any amendments.

Please refer to your letter dated **12 Sep 17**.

| S/No. | Programmes          | Timeframe | Amount to be paid | Remarks                          |
|-------|---------------------|-----------|-------------------|----------------------------------|
| 1     | What's Up Newspaper | Mar – Oct | \$12.00           | 8 issues                         |
| 2     | Learning journey    | Term 3    | \$11.25           | Subsidy of \$ 11.25 from school. |
|       | Total Payable (EPF) |           | <b>\$ 23.25</b>   |                                  |

2. I wish to withdraw an amount<sup>2</sup> of **SS 23.25** from my above-named child's/ward's Edusave account for payment of the abovementioned programme.

3. I also undertake to make the payment in cash if there are insufficient funds in my child's/ward's Edusave account to meet the payment.

\_\_\_\_\_  
Signature of Father/Mother/Guardian

\_\_\_\_\_  
Date

<sup>2</sup> This is an estimated amount. If the actual cost is lower, the lower amount will be withdrawn from your child's Edusave account.