

6/2018

Ref: P1toP4 MTP/002/ 2018



ST. STEPHEN'S SCHOOL
20, SIGLAP VIEW, SINGAPORE 455789
TEL: 62419513
FAX: 64422576

12 January 2018

Dear Parents/ Guardians,

MEET-THE-PARENTS SESSION (Primary 1 to Primary 4)

We will be holding our first Meet-the-Parents session for this year on Friday, 2 February 2018.

Details are as follows:

LEVEL	TIME	VENUE	REMARKS
Primary 1 & 2	6.00 pm to 6.30 pm	Hall	Address in the School Hall
	6.30 pm to 7.30 pm	Classroom	Interaction time with form teacher
Primary 3 & 4	6.00 pm to 7.00 pm	Classroom	Interaction time with form teacher
	7.00 pm to 7.30 pm	Hall	Introduction to Positive Parenting Programme

The dialogue session between teachers and parents will be held in your child's/ward's classroom. Individual feedback on pupils will be given at another Parent-Teacher Conference scheduled in May.

As this Meet-The-Parents session is only for parents/guardians, pupils need not attend. We would appreciate it if you could confirm your attendance using the reply slip below and have it returned to your child's/ward's Form Teacher by Friday, 26 January 2018.

Due to space constraint, you are advised to plan for alternative parking arrangements in the event that there are no more parking lots available within the school compound. As a gentle reminder, please refrain from parking illegally outside the school premises.

We look forward to seeing you at the session.

God Bless,



 Mr. Thomas Koh
 Principal

-----Reply Slip-----

Ref P1toP4 MTP/002/2018

Meet-The-Parents Session (Primary 1 to Primary 4) - 2 February 2018

Dear Form Teacher,

This is to inform you that we are **able/unable*** to attend the Meet-The-Parent session.

Name of Child/Ward: _____ Class: _____

Name of Parent/Guardian: _____ Date: _____

Contact Number: _____ Number attending: _____